



EICH'S SPORTS COMPLEX RENTAL AGREEMENT & RESERVATION FORM

To request a reservation, please complete and submit the form below to Eich's Sports, 24316 West 143rd Street, Plainfield, IL 60544. Phone: 815-436-9044. E-mail: briane@eichsports.com

Date(s) Requested: _____

Circle Area Requested: Sports Complex Gym and/or Skybox Area Batting Cage Area

Time Requested: _____ **To:** _____
(When requesting time, please be sure to include adequate time for your/group's setup and cleanup.)

Person/Organization _____ **Phone #:** _____

Contact Name: _____ **Phone #:** _____

Mailing Address: _____ **E-mail Address:** _____

City/State/Zip: _____

Type of Event (ie Team practice, party, etc.): _____

Number of People: _____ **Will food be served? Yes** _____ **No** _____

Equipment Needed: Rental fee includes use of the gym/batting cage area, skybox area, bathrooms, and parking lot. Additional items may be rented for an additional fee or may be brought in.

All fees and rules are listed on the attached sheets. Please use them as your reference for additional information which may pertain to your type of rental/reservation. Eich's Sports reserves the right to deny access to any group that does not follow the rules and regulations set forth by Eich's. All persons/groups must complete facility and equipment use agreement prior to use of the areas. A refundable security deposit (\$100) must be paid at the time of application. All groups must provide their own insurance and are responsible for clean up of the rented area. Payment for half of the projected rental costs must be made two weeks in advance to secure the reservation. Final payment is required on the day of the event. (See cancellation policy) A Gym Floor Cleaning Fee (\$50) may be added at the discretion of Eich's. Should rental time go past midnight, the hourly rate will increase by 50% per hour.

Signature: _____ **Date:** _____

For Official Use Only

Charges for Area:	Full Court Gym Rental	\$____/hr. x ____hrs.	\$ _____	Document:	____ Agreement
	Half Court Gym Rental	\$____/hr. x ____hrs.	\$ _____	Checklist:	____ Liability Agreement
	Cleaning Fee (May Apply)	50.00	\$ _____		____ Area Reservation
	Deposit (refundable)	\$100.00	Rec'd _____		____ Copy of non-profit certif.
	Equipment Rental/after hour fee		\$ _____		____ Copy of Insurance
		TOTAL	\$ _____		
	Half of Advance Payment	Rec'd	\$ _____		
	Balance Due On Day of Event		\$ _____		

Approval: _____ **Date:** _____